



### **Project SEARCH Transition Programs for Students with Disabilities**

Project SEARCH is a unique business-led transition program designed for students with disabilities. It is targeted for students whose main goal is employment and will benefit from career exploration. The cornerstone of the one school-year program is immersion in a large business or organization. The students learn employability and job skills while participating in a variety of worksite rotations that build skills toward competitive employment. Individualized job development and placement occurs based on the student's experiences, strengths, and skills. Students are given support with accommodations, adaptations and on-the-job coaching. Three elective credits can be awarded for successful completion of Project SEARCH.

**For information, please contact Ramona Beck 513.612.3642 [beckr@greatoaks.com](mailto:beckr@greatoaks.com)**

The Project SEARCH programs include:

#### **Project SEARCH / Cincinnati Children's Hospital Medical Center**

Classroom location: 5<sup>th</sup> Floor Building E, main hospital campus

Instructor: Tina Martin 513.636.5381 [tina.martin@cchmc.org](mailto:tina.martin@cchmc.org)

Possible worksite experiences: (individualized for student strengths, abilities, and interests)

- Nurse server stocking / stocking in other departments
- Pickup/delivery of various hospital supplies and equipment
- Cafeteria: stocking, folding pizza boxes for LaRosa's, dish room
- Secretary Assistant: Clerical/Filing and Data Entry
- Family and Patient Escort
- Child Life Assistant
- Environmental Services
- Grounds
- Mail delivery
- Child Care

#### **Project SEARCH / CMH Regional Health System**

Classroom location: Clinton Memorial Hospital, Wilmington Ohio

Instructor: Linda Emery 937.283.9713 [liemery@cmhregional.com](mailto:liemery@cmhregional.com)

Possible worksite experiences: (individualized for student strengths, abilities, and interests)

- Cafeteria: stocking, dishroom, salad preparation, bakery
- Clerical in variety of departments: entry level clerical tasks
- Distribution: Stocking supplies and operating trash compactor
- Support Tech Assistant: working in patient areas, stocking patient room supplies
- Medical offices: preparing patient charts
- Linen Room: folding, stamping and delivering linens
- Sterile Processing: de-linting towels and stocking inventory
- Environmental Services: cleaning windows, sweeping, trash removal
- IT Technical Support: a variety of tasks based on skill level
- Rehabilitation Clinic Support Aide: assisting with patient activities and stocking
- Facilities Maintenance Assistant: grounds keeping and general maintenance activities

### **Project SEARCH / Fifth Third Bank**

Classroom location: George A. Schaefer Jr., Operations Center, Madisonville

Instructor: Carolyn Rogers: 513-358-0481 [rogersc@greatoaks.com](mailto:rogersc@greatoaks.com)

Possible worksite experiences: (individualized for student strengths, abilities, and interests)

- Title Processor: Verify vehicle titles
- Telephone verification of information
- Internet specialist: Process auto and equity loan applications
- Mail clerk: Sort and deliver inter-office mail
- Document Control clerk: Log incoming documents into computer, sort by type, deliver to appropriate department
- File clerk: File loan documents by 12-digit number; sort and file collateral documents alphabetically
- Case Preparation: Scan documents, draft preparation, filing
- Adjustment Rep: Make debit/credit adjustments to bank cards on various networks
- Collections Specialist: Log incoming and outgoing files into spreadsheet, copying, assemble packets for mailing.
- Return Card specialist: Enter bad address code, change addresses on returned bank cards
- Call Center – Authorizations, verification of accounts and data entry
- Consumer Loss Mitigation – create spreadsheet, enter data
- Administrative Assistant – file, enter data, scan, fax and telephone skills.

### **Project SEARCH / Xavier University**

Classroom Location: Room 250 Gallagher Center on the main campus

Instructor: Trisha Heim 513.503.3927 [heimt@greatoaks.com](mailto:heimt@greatoaks.com)

- Physical plant: Groundskeeping, light maintenance, snow removal
- Physical Plant (Carpentry, Building Maintenance and Transportation)
- Student Recreation Center
- Clerical support (Learning Assistance lab)
- Cintas Center: Banquet Center, Graduation Set-Ups, Concert Set-Ups
- Cafeteria: Food Prep, Bakery Set-Up, Salad Bar
- Admission's Office
- Alumni Office
- O'Connor Sports Center
- Dorms Maintenance
- Cohen Center (Occupational Therapy)
- Montessori Lab School aide
- Victory Perk Coffee Shop
- Post Office (Sorting and Delivery of Mail)
- Ryan's Pub (Hostess)
- Women's Center (Research and office duties)
- Special Education Office (Clerical and Office Aide)

All students must be eligible through the Ohio Rehabilitation Services Commission (ORSC).